



**Dubuque Montessori School
Extended Care Scheduling Worksheet
2020 - 2021 School Year**

Child's Name:

Date:

Parent's Name:

Telephone Number:

Please fill in your child's Montessori class schedule (i.e. Mon-Fri 9a-11:30a):

Using the grid below, please block out the times (in half hour intervals) that your child will be attending Extended Care, including lunch.

Time	Monday	Tuesday	Wednesday	Thursday	Friday
7:15-7:30					
7:30-8:00					
8:00-8:30					
8:30-9:00					
9:00-11:00	Classtime	Classtime	Classtime	Classtime	Classtime
11:00-11:30					
Lunch Block 11:30-1					
1-1:30					
1:30-2:00					
2:00-2:30					
2:30-3:00					
3:00-3:30					
3:30-4:00					
4:00-4:30					
4:30-5:00					
5:00-5:30					

Extended Care (our child care service) is provided for all enrolled students. Space is limited and filled as registrations are received.

- Cost is \$4.50/hr per child, \$4.75/hr for children in diapers.
- Lunch block is billed at \$10.00/day and covers lunch as well as any time between 11:30a-1p.
- To understand how to handle cancellations, not using time reserved, drop-ins, billing process, etc., please refer to the Dubuque Montessori Extended Day Handbook. Copies are available in Extended Day.
- Extended Day is open during day time conferences. See school calendar for specific details.
- Drop-in rate for extended care when space is available is \$5.75/hr.
- Drop-in rate lunch block when space is available is \$12.60/day.

**** Be sure to hand this in as soon as possible to reserve a space. It is not necessary that you know your exact schedule at this early date – we will call you in August to confirm all schedules.**

For your convenience, please call 556-5101 or email office@dubuquemontessori.org with any questions.

<p>For Office Use only: Date: Initials:</p>
